**Terms of Reference**

**Curriculum and Standards Committee**

Reviewed 9 November 2017

**Membership (appointed annually)**

A minimum of 3 members of the Governing Body:

* Lisa Jefferson
* Helen Churchill
* Jennifer Kilner

Headteacher

* Sarah Coleman

The governing body may also appoint ‘associate members’ to this committee. An associate member is not a governor and does not have voting rights.

**Chair:**

**Clerk:**

**Quorum:** 3 voting members

**Committee Task**

To ensure that the Curriculum is well managed, planned and delivered, and to take responsibility for the following delegated and non-delegated tasks:

**Delegated:**

In these areas the committee has the power to act on behalf of the governing body and will give progress reports:

* Monitor and review the Curriculum Policy
* Monitor and evaluate areas of the curriculum
* Plan, monitor and evaluate school improvement plan areas linked to the curriculum
* Review pupil progress against targets set
* Ensure curriculum is accessible to all pupils
* Link with appropriate staff and agencies (both internal and external to school) on curriculum issues

**Non-delegated:**

In these areas the committee will make recommendations to the governing body:

* Advise the Governing Body on all curriculum matters
* Link with appropriate staff and agencies (both internal and external to school) on curriculum issues

**Minutes**

Minutes are to be taken by the committee clerk at every meeting. These are to be forwarded to the clerk to the governors who will circulate to all governors prior to each meeting of the full governing body. A file copy of the minutes to be kept in school.