

## Lindale CE Primary School

### MINUTES

Finance and staffing meeting  
Tuesday 7 June 2016 at 4.15 pm

Agenda item		Action
1	<p><b>Attendance</b> Paul Bond Helen Churchill – Chair Sarah Coleman Heather Keating – Clerk</p>	
2	<p><b>Apologies</b> Bill Wearing - accepted</p>	
3	<p><b>Declaration of interests</b> PB – Castle Head Field Studies Centre HC – supply teaching</p>	
4	<p><b>Minutes of last meeting</b> The minutes of the last meeting held on 10 May 2016 were approved and agreed.</p>	
5	<p><b>Matters arising not on the agenda</b></p>	
6	<p><b>Staffing</b> <i>Class structures and staffing 2016-17</i> SC circulated the proposed staffing for 2016-17. Governors discussed the details for each class and agreed that the arrangements would provide good support for three classes. SC has spoken to staff about their hours and all agreed.</p> <p>There are two children (twins) expected to join reception in September, both with EHC plans. Support will be provided through their EHC plans. Following a meeting to discuss their plans the recruitment of appropriate support staff will take place as soon as possible.</p> <p>SC said that she will do Year 6 Maths every day. Governors asked what arrangements will be made when SC is not available. Work will be prepared for them following on from the previous session and very often student support will be provided.</p>	
7	<p><b>Budget</b> An updated 3-year budget was circulated. SC explained that this includes staff returning to their contracted hours in 2016-17 and results in an overspend of £5,000. Interest has been expressed for SC to provide another Reading Intervention course and the income from this would meet the overspend. The income from school to school support for Crosscrake in 2015-16 was about £4,000 and it is not yet known if this will continue in 2016-17.</p> <p>All governors emphasised the importance of maintaining three classes and the need to invest in staff but also stressed the need to consider future developments. It was suggested that a risk assessment be carried out. The school house was discussed in terms of future risk. For example, what if the</p>	

		church were to sell the property or if there was a sudden large bill. It was agreed that the lease be considered at the next meeting.	SC 31/08/16
8		<p><b>Pupil premium</b></p> <p>SC gave an update.</p> <ul style="list-style-type: none"> <li>• Two children have just left to be home schooled and their funding will be withdrawn after this term.</li> <li>• A child who was previously looked after may be adopted with funding withdrawn in the Autumn term.</li> <li>• Funding continues for two children (one supported with music lessons)</li> </ul>	
9		<p><b>Website update</b></p> <p>Training has been provided for WW. Specification of pages and content now needs to be decided.</p>	SC 31/07/16
10		<p><b>Date and time of next meeting</b></p> <p>To be confirmed.</p>	